



Alexandria First Presbyterian Church
Expense Voucher
The Reverend Nicholas C. Hatch, Pastor
141 Little York-Mount Pleasant Road
Milford, New Jersey 08848
908-996-4333 www.alexpres.org

1. To be completed by purchaser

Description:

Amount:

Paid to:

Purchased by: *name* *today's date*

Additional notes (optional):

2. Ministry team leader signature:

name *today's date*

3. To be completed by treasurer

Account:

Check date:

Check number:



Alexandria First Presbyterian Church
Expense Voucher
The Reverend Nicholas C. Hatch, Pastor
141 Little York-Mount Pleasant Road
Milford, New Jersey 08848
908-996-4333 www.alexpres.org

1. To be completed by purchaser

Description:

Amount:

Paid to:

Purchased by: *name* *today's date*

Additional notes (optional):

2. Ministry team leader signature:

name *today's date*

3. To be completed by treasurer

Account:

Check date:

Check number: